



**Draft minutes of Wellow Recreation Trustees Meeting
Monday 9 July 2018
Held at: The Sports Pavilion, Wellow**

Present: Beth Jackson – Chair
Peter Gaines
Bea Dowty
Mike Clarkson
Lyn Doman
Katherine Black
Sibella Crockett-Chauveau

1. Apologies: Debbie Clarkson

2. Projects

2.1 Play Park Project (PG)

A group, led by Rachel Kotchie (RK), is forming to increase awareness and organise local fund raising. They are launching fund raising with an event asap.

Events being considered:

Mad Hatters Tea Party

Ball Roll

Wellow 10k (BJ will enter this)

Annie Scotland is making a fund thermometer to put up in the play park.

2.1.1 Funding Status (PG)

- Current submissions; Big Lottery and G/Weston most hopeful but will not hear from them until end of October. Nationwide (Prakriti) bid went in on last day of submissions, 29 June 2018, and should receive a response by end of July.

- Local community awareness of need to repair and cost is very important now.

Need to remember the wider context of W Rec, ie:

Comic Relief, Somerset

Corporate Sponsorship offer (P Downey)

The music event has not galvanised enough support for 2018.

- MC: The pavilion has kept the Play Park 'under the radar'. The focus now needs to be 100% on fundraising for it. Launch project using leaflet drop and posters out to all media. Also have a 'Save our Play Park' banner.

- PG: RK should be invited to the next WR meeting to establish how to assist her.

Action: BJ

- MC: Suggested the Play Park be used at the Flower Show for a children's' entertainment, ie: Treasure/Ball Hunt, Teddy Bears Picnic, Game of Statues

- BJ We need to set-up a Local Giving account that is for WR; currently the funds all go to WVT. They can be ring fenced for Play Park via WR. **Action: MC**

- BJ: Suggested using Annie's artwork on flyers and posters

- KB: Felt this all should be discussed with RK. **Action: KB**

2.2 Pavilion Update (MC):

- Pavilion launch was a success with +100 people attending. Cllr Neil Butters gave a speech and Billy Wright, Chair of PC, cut the ribbon.

- The Hub was busy and able to trial the coffee machine and offerings of cakes.

WELLOW RECREATION



It established the Pavilion as being for all sports people and The Hub for volunteers to man.

- The Hub will be open on Saturday/Sunday: 10:30am – 3pm.
- Takings so far: Launch Day £70
Sunday £70
Saturday £80
- Sibella is helping as a paid volunteer and needs people to volunteer to help her.
- There is a chalkboard on order to put on entrance to driveway.
- Broadband has improved; from 0.2 to 0.95! This is affecting ability to stream TV.

2.2.1 BJ: Queried Pavilion finances.

- MC explained the Pavilion has a separate account and will receive an income of £1000 pa from WVT & WR; costs to be shared 50/50 by WVT & WR. He stated it is complex but is working ok.
- The Pavilion was built by the PC, but leased to WVT as part of the overall lease.
- Interior items are assets of the Parish Council (PC).
- The Hub has a separate account because it is a trading account.
- BJ & PG voiced concern over the actual status of funds. MC stated Robin Campbell, PC Sec, and Andy Smith, WVT, deal with funds accounts.
- BD asked MC to clarify why trustees have not yet seen a detailed account of the Pavilion spending and voiced concern for the lack of transparency regarding how the money is being spent and that WR is expected to support it financially.
- MC stated that he has had view of the Pavilion accounts.

Outstanding Action: Review to be done of Pavilion meeting for WR minutes **Action – DC**

3. Funding (MC)

3.1 Informed Trustees there had been a contribution to funds of £300 from Michael Eavis, Glastonbury Festival.

3.2 Went over the statement in detail, explaining how finances work regarding sports group contributions for the new trustees.

Income & Expenditure: 29.05.2018 - 09.07.2018

Summary:

| | |
|-----------------|-----------------|
| Opening Balance | £6171.00 |
| Income | £315.64 |
| Expenditure | - £747.49 |
| Ring fenced | - £3500.84 |
| Free cash | <u>£2238.31</u> |

- Notes:
1. Picnic table owing £238.50 to S.H.
 2. Electrical Installation owing £1465 to WPC
 3. Wellow Arts released £732 and donation £250 incl Gift Aid
 4. Hort Soc so far offered £150 and I've asked for more
 5. All Pavilion costs / profits shared 50/50 with WVT (periodic equalisations)
 6. £434.58 just received from Garden Art Trail
 7. £568 just received from Wellow Arts



3.3 Charity Commission

- Accounts due to Charity Commission in October. MC & BJ working on this

Action: MC & BJ

- ### 3.4 Community Chest is holding an Arts & Gardens Trail on 24 June 2018 involving the whole village, including children's paintings, Arts Group work and ceramic displays in the Village Hall

4 PR (KB & S C-C)

4.1 Website (KB)

- First update has been successfully completed; BD checked and is correct.
- KB profile added and has updated the contacts list.
- All trustees' profiles need updating. **Action: All**
- KB stressed that updates cannot happen unless information is provided by all.
- Discussed and agreed for website admin status remains with BJ, KB, BD. Hugh Prentice is to change to viewer.
- Has investigated domain. This is with the PC secretary and Joe Karthausser. Each wellow.org website controls their individual site so it is felt that this works ok, as is.
- FMG needs to ensure sports group leaders understand the need to be more proactive in providing up-to-date information. **Action: MC**
- Suggested setting-up a calendar for sports pavilion bookings
- Looked into Parlour Shop website update done by web developer for £300 and is simple to use. KB would like trustees to consider changing WR web design to similar style. **Agreed to revisit issue in October**
- Advert for The Hub to be placed on website. **Action: KB**

4.2 Twitter (SCC)

- Has created an Instagram account
- Each sports group to be aware they need to post updated information onto the site. **Action: MC**
- Email account: twitter.wellow@gmail.com
- Needs photos of Pavilion opening for posting. **Action: ALL**

5. Field Management Group (MC)

5.1 How the group works was explained for the benefit of the new trustees.

- Suggested KB & SCC to attend the next FMG meeting

Action: MC, KB & SCC

5.2 Field Status & Update on usage

- Last meeting attended by AS, MC & BD, all others sent apologies.
- Litter is becoming an issue on field so there is an urgent need to install bins. LD stated that the V Hall is getting their bin 'invaded' by others litter. There is a problem re: BANES not being responsible for emptying bins on the field. Need to refer issue to PC for solution. **Action: MC**
- Thanks to Green Gym for weeding and tidying the outdoor gym area. The boules group will tend the piste; weed inhibiting liquids not appropriate there.
- BD confirmed the excess chippings removed from the boules piste by BD & KC.
- On going issues with the football pitch: sand lines done 5 weeks ago but cracks appeared and the sand fell away. Volunteers needed to add more sand in time for the outdoor play. Children are using the pitch but the school sports day was cancelled and no adult football is possible.
- Cricket nets have been repaired.

WELLOW RECREATION



- Boules received a 2nd picnic bench donated by Williams & Oakey Engineering. MC proposed vote of thanks. BD will convey this to W&O.
- LD stated the northern fence is snapping and hard to maintain; PC is aware.
- Dog lead hooks are needed for the pavilion decking area. **Action: MC**

6. Admin (BD)

6.1 July minutes agreed and will be posted on website. **Action: BD**

6.2 Future Trustee meetings agreed for following dates:

| | |
|-----------|----------------------------------|
| Tuesday | 11 September 2018 |
| Tuesday | 14 November 2018 |
| Wednesday | 6 December 2018 (Christmas meal) |

7. **AOB** LD proposed creating parking provision on the field for sports users.

- MC does not want this to be on the grass area.
- Following a general discussion it was decided to request the PC carry out a feasibility study regarding the suitability of car spaces on the grass area between outdoor gym and tennis courts. **Action: DC**

Next Meeting: Tuesday 11 September 2018, 7:30pm, at the Sports Pavilion