

**Draft minutes of Wellow Recreation Trustees Meeting**  
**6<sup>th</sup> April 2017**  
**Held at 2, Weavers Orchard, Wellow**

**Present:** Hugh Prentice  
Mike Clarkson  
Debbie Clarkson  
Beth Jackson  
Ollie Hartnell  
Peter Gaines  
Lyn Doman

1. **Apologies** were received from Heather Andrews and Bea Dowty
2. **Trustee Appointments**

The resignations of Marcelle Speller were received and accepted. They were thanked for their work for Wellow Recreation to date.

The following were welcomed as new Trustee appointees:

- Lyn Doman

Wellow Rec have space for 8 trustees, 2 co-opted from the Parish (Debbie and Heather) then space for larger organisations such as Village Hall & WVT. 2 co-opted filled. 1 space available.

Agreed to ask Prakriti Karthausser if her offer still stands and if so, invite her to become a trustee.

3. **Minutes of Previous Meeting**

These were agreed as a true record of the meeting held. Agreed that the trustees are happy with the draft AGM minutes but will be formally agreed at the next AGM 2018. In the meantime, the PDF will be posted on the Wellow Rec website.

4. **Matters arising:**

4.1 A discussion was held at the last Parish Council meeting as a consequence of what happened at the Wellow Recreation AGM. WVT requested a 6 month delay in making a decision on whether to surrender the lease to Wellow Recreation. Debbie Clarkson feedback that the Parish Council were not happy with the request.

The Parish Council may not agree to go ahead with the build of the proposed Pavilion until WVT has agreed to surrender the lease to Wellow Recreation.

Lyn Doman proposed the action to communicate how we organize ourselves and different charitable causes within the village to reassure residents. An action was agreed to provide an explanation on how Wellow rec is organized and managed for publication via the village parish post.

Discussed how to safeguard different sports financially and draw comparisons from other organisations and charities on how they work. An action was agreed to outline this in a proposal for Wellow Rec.

Request Parish Council to share the Contract with Sport England, with Wellow Recreation and distribute to trustees.

Discussed the need to transfer the lease successfully from Wellow Valley Tennis to Wellow Recreation.

HP agreed to draft a letter and send to Wellow Valley Tennis such that it can be concluded by September. Proposal to align a couple of people from each committee to move this forward.

#### **Action HA**

4.2 Confirmation of the safety inspection process for the children's play area is still required, group of fellow residents will conduct the survey weekly via an organized Rota.

Play park – additional and much needed support for proposed repair work offered by lyn doman.

## **5. Young people's involvement**

Ollie agreed to take on the role of liaising with and seeking out views/opinions of young people in the village. Agreed to start with a focus on those aged 11 upwards (i.e. secondary school age who are thus able to be self-reliant in use of facilities) but not excluding those who have left school.

Various suggestions were made such as designated times for younger people to meet and use the facilities.

It was agreed that the starting point should be to go out and ask younger villagers what they want Wellow Recreation to be doing for them and how they wished to use the facilities. It was agreed that:

- All sports groups to be asked to provide a list of young people known to them for Ollie to contact as part of the target audience. **Action MC**
- Ollie to plan/propose an approach to seek views/opinions and engage with young people across the village, covering how to contact them, how to seek views etc. **Action OH. (MS to be asked to support him in this)**

It was also agreed that each sport group should be asked to produce a plan for how it will go about increasing involvement of young people during 2017. **Action MC.**

## **7. Maintenance**

### **7.1 Portaloo.**

Need a commitment to extend use for another 6 months starting from April. WVT willing to contribute. Proposal for WVT. WPC, Wellow Rec to contribute £200 each. Agreed to support.

### **Boules**

Lyn Doman asked if reflective edging was possible around the Boules edging to warn of the trip hazard.

### **Drainage**

Progress with the issues of drainage will continue to be noted and, in particular, that the root cause of the problem is water running onto the site from neighbouring agricultural land.

Lyn Doman asked if there is a cut-off point that Sport England will fund the drainage by, with slow progress noted. Debbie Clarkson responded that Robin Clark is in talks with sport England and the issue is definitely in hand. DC agreed to ask for the latest update although the expectation is that it will be done after the flower show 2017. Noted that residents - Duncan and Vicky Hammerton would appreciate a little feedback.

Outside gym age restriction, little kids are generally playing on the equipment. Parish sought advice on this, rather than putting up big notices is put small signs advising it's for small adults.

Improved signage on dog waste noted by MC.

## **8 Field Management**

### **Cricket**

The Cricket nets were badly damaged by storm Dorris. Blown across the field and crashed into the tennis court.

The area has been tapped off and a claim has been made to the parish council insurers. £2.5k plus VAT to repair or £5k to replace. Raised whether an excess has to be paid and awaiting a response from the Parish Council since its their property and insurance.

Cricket ground works required to level the ground. Monies required for materials. £280 been contributed from east v's west cricket match. Subsequent monies required.

### **Football**

Goal mouths are in need of repair given the daily use by the kids.

Top soil has worn away and hardcore is now showing through. Repair contract is with BANES and goal mouth restoration is estimated at £340.  
Action MC to discuss repair with Kevin Jackson.

Boules

Boules game with Freshford and Limply Stoke planned on Easter Monday from 2.30.

## 9. Finances

£4693 in the bank account. This is 1K more as deposited from Tesco for the Theatre. Providing more income than costs, then theatre group can decide on the subsequent contribution of other costs. Choose how they want to use their money.

£3815 invoice from BANES to Parish Council, mike has gone back to BANES to request the amount is reduced to £3243, deduct white line cost and then that leaves a balance to pay of £2863.88+VAT.

## 10. Fund Raising.

Local giving.com registration is with WVT and WVT has not been willing to switch this over to Wellow Recreation, nor is it easily possible to transfer. It is necessary for Wellow Recreation to have its own registration to local giving at an annual cost of £72. Agreed to wait for a particular cause to promote it then set it up a Wellow Recreation Local Giving Page.

Beth takes a lead role on social fund-raising – through the new cross-village fund-raising group called the ‘community chest’. Safari Supper was successfully held in December 2016 generating funds for Wellow Recreation.

The next event will be an Indian Cooking Demonstration with Bini Lidlow on Friday 28<sup>th</sup> April, which will be led by the Village Shop.

**Action DC to provide rice for 24 people**

**Action BJ** to update at next meeting and inform trustees of the next community chest event and timescales.

For wider fund-raising including grant and other applications, it was agreed that Peter & Beth will meet to discuss ideas of how to take this forward. **Action PG, BJ.**

PG now personally registered with Funding Central on behalf of Wellow Recreation, and have started to receive regular NCVO updates on funding opportunities for our areas of interest, namely sport and recreation, arts etc.

Following a hand-over session with Ron Humphrys, PG has made a start in following up some promising leads. These include two organisations which focus on the dedication of open space to long term sport and leisure use. Fields in Trust (contact Jamie Grubb) provided helpful advice but indicated that a pre-requisite normally takes the form of a deed of covenant provided by them to establish and maintain the facility's long term use. This sounds like an unnecessary and potentially expensive step for WRC for a facility whose long term application is already secure.

Contact was also made with the Playing Field Legacy Fund. In this instance, we have been advised that preference would be clearly given to facilities with a proven record of working with the disadvantaged community. This raises a fundamental question for WRC as to its interest to forge genuine and lasting partnerships with the disadvantaged to aid a broader funding programme. This requires careful consideration.

Conversations have taken place with Entrust, the regulator responsible for the Landfill Community Fund. The latter offers the opportunity for landfill operators to offset their support for community projects against corporate taxes. Early indications were that the community project would need to be situated within a 10 mile radius of a participating landfill site. However, there may be a more liberal interpretation in considering a broad range of sites occupied by the participating company such that for example, at least one organisation based in Derbyshire is listed as a potential funding source. This will be pursued further. Entrust were very helpful, and offered good advice to clearly reference successful funding applications with e.g. Sport England as evidence of credibility.

Other items raised at the meeting with regards to fundraising:

Before driving this programme more aggressively, we need clarity about the purpose and distribution of funds raised. This has been a bone of contention in the past.

The need to develop a sensible list of field based projects which we know can be very successful. Apart from the theatre production, we mentioned an acoustic "buskers" day with refreshments, a "Wellow's Got Talent" session etc. I could also imagine a children's day given to "Punch & Judy plus Magic". I also mentioned the possibility of attracting one of YHA's iconic ambassadors (Alan Hinkes or Sarah Outen) to give a slide show at either the Village Hall or Fox & Badger.

We have to have definite ideas on what our aims are and where we want to be in the future.

## **10. Other Business**

Wellow Rec website requires updates with biography's and photo's

**Action BJ, LD, OH** to provide to HP and HP to publish on the Wellow Recreation Website

Charity Commission Website needs to be updated with the details of the new Trustees. **Action BJ** to update before the next meeting.

## **11. Next Meeting**

Next meeting – 4<sup>th</sup> May 2017.