

WELLOW RECREATION

MINUTES OF MEETING

THURSDAY 10 DECEMBER @8pm

Present: Nominated Trustees - Hugh Prentice, Rob Greig, Mike Clarkson, Rupert Dewey, Sian Johnston, Christina Chauveau

Apologies: Wellow Parish Council Representative Trustee– Heather Andrews

1. Minutes from last Meeting 29 October were agreed

2. Matters arising:

a) Wellow Recreation is now registered as a Charity with the Charity Commission. MC reported that the Bank account was not yet opened though he hoped that it would be shortly once all the paperwork was completed. A cheque for £850 was being held which had been received from Wellow Parish Council.

ACTION MC

b) Site Management Group. RD has written to Shirley Betts to invite a member of the Village Hall Committee to join the SMG and had not had a reply. It was also agreed that SJ would approach Gair Burton to invite her to join the SMG.

NOTE: Since the Meeting RD has had a call from Shirley Betts to say that she will join the SMG herself

g) On the Portaloo proposition it was agreed that MC would get a quote.

ACTION MC

l) VAT: it was decided at this stage not to be VAT registered

3. Site Management Group

A paper has been produced by MC and SJ and this was agreed upon. SJ is approaching other potential interested parties to join the Group. The question of Football lines was discussed and these lines could be painted for an initial cost of £80 and thereafter £20 every three months. It was agreed that we

would go ahead with this expenditure which would subsequently be recovered from the Football Club activities.

It was agreed that in principal the role of the SMG needs to be clearly set out into Role Purpose and Membership.

4. Working Relationship between WR and Sub Groups. The paper attached to these Minutes was discussed and agreed and it was understood that a discussion needed to be had with the various leaders of the sub Groups. It was agreed that if possible each Group would need to be self financing.

5. Core Charging principles. The paper attached was agreed and accepted after discussion. It was also agreed that we needed further discussion on how to divide up the various central costs amongst the various sub groups on a fair and equitable basis.

6. Production of Maintenance and Management plan. It was agreed that the quote we had obtained from Sight Lines should be paid in part or whole by WPC as this was a high cost (£500) to meet out of our 2015/16 initial Funds

ACTION HP to raise with Parish Council

7. Pavilion. Chris Wordsworth has agreed to front the plans along with Ron Humphreys and Andy Smith. SJ will be involved in this on behalf of the Trustees. SJ was asked to take the following into the discussions as the preferred outline design from Wellow Recreation's perspective.

- a) To be achievable/complete by June next year
- b) Siting should be according to the present planning permission so that no further planning permission is required
- c) It was recognised that Tennis would be the prime but not the sole user of the Pavilion
- d) It should be designed so that there are views over the children play area
- e) Any toilet facility proposed should have disabled access and also a unisex cubicle for changing and a tea and coffee making facility

f) It is important that appropriate outside covered area be provided that can be easily accessed

8. Insurance. RD needs further information from WPC which he will obtain and will report back to the next meeting.

ACTION RD

9. Lease. Following discussion on the Lease of the Playing Fields and Tennis Courts, RD agreed to look at this and do a separate paper and report in time for the next meeting

ACTION RD

10. AOB None

DATE OF NEXT MEETING 11th JANUARY @ 8 PM at Manor Stables Wellow.