

## Wellow Recreation

### **Minutes of a Trustee Meeting on 31<sup>st</sup> March 2016 at The Granary**

Present: Hugh Prentice (Chair) Rob Greig (Vice Chair) Mike Clarkson  
(Treasurer) Sian Johnson (Trustee) Marcelle Speller (Trustee)

#### **1. Apologies**

Received from Rupert Dewey (Secretary), Heather Andrews (Parish Council Rep), Stefan Chauveau (Parish Council Rep), Jess Waters, Rachel Kotchie

Rachel Kotchie and Jess Waters have both offered to become Trustees, and the existing Trustees hereby appoint them as trustees.

#### **2. Minutes of Meeting held on 28th January**

The minutes were agreed.

#### **3. Matters Arising from the Minutes**

Minute 2:2(a) Bank Account. The bank account is now open and user access details and tokens were passed to HP and SJ by MC, who will also give RD his. The Treasurer holds a debit card, and he may use this for payments up to £250 only after gaining email/written approval from at least one other Trustee. **(Action MC)**

Minute 2:5 & 4

For St. Julian's School the Trustees reiterated their offer of free use of the facilities until September. This had been confirmed to Sue Rodford and Karen Parker in a meeting on Friday 4<sup>th</sup> March. Ongoing discussions to finalise the dates and times of bookings for the summer term (including Sports Day) and to also reach agreement for the sum of a contribution towards maintenance costs - to commence from September for the new academic year. **(Action SJ)**

For Magic Box, also free use of the facilities until September. WR is pleased to hear that Rafa, the football coach, has been making use of the playing field for football sessions during the Magic Box curriculum day.

#### **4. Update from SMG**

- a Multi-Sports Taster Day was being considered for April, this is now to be scheduled for May, possibly to coincide with the Great British Tennis Weekend on 16<sup>th</sup>/17<sup>th</sup> May, or the preceding weekend to coincide with the Plant Sale. All SMG Representatives to be asked for availability. **(Action SJ)**

- issue of insurance to cover likelihood of football damage to gardens/property adjacent to the football pitch was raised. To inquire of RD if the current policy being put in place will offer this. **(Action SJ)**

- the boules meeting at the Fox & Badger on Tuesday 29<sup>th</sup> March was well attended. It was decided to host Wednesday evening sessions at 6.30pm. Bath Boules

Club will be attending next Wednesday to offer coaching tips. If there is sufficient interest, a Boules Team will evolve from the Wednesday sessions, to become part of the Bath Boules League with matches taking place on Thursday evenings May – July.

Thank you to Mike Clarkson (Michel LeClerc!) for organizing.

Pavilion:-

- consultation sessions were held at the Village Hall over two days, with parishioners invited by e-mail to attend and/or comment online. The open sessions yielded overwhelmingly positive comments and constructive contributions.

- pavilion working group are collating the responses and will re-brief the architect accordingly. The re-designed plans and drawings will be sent to the Parish Council for their approval for the planning application to go ahead.

## **5. Budget**

The draft budget was worked through in some detail, amendments to be finalized for presentation to the Parish Council and other interest groups. Thanks to HP/RG/MC for preparing. **(Action HP)**

## **6. Engagement with young people**

- Jess Waters absent, this item to be put on to the agenda for the next meeting.

## **7. Parish Council**

Drainage – Sport England consultant and independent consultant from IMA are both currently preparing reports following their site visits. Expect these to be delivered by end of April.

Lease – response not yet received from the Parish Clerk, this item is on the agenda of next PC meeting in April to seek advice for approval of the lease.

## **8. Communication and Website**

- WR Communication Strategy document prepared by RG was circulated and discussed. All present agreed unanimously for this strategy to be adopted.

- WR website (built using Word Press) was viewed and discussed. Well done to RG for producing a comprehensive site. Host access was discussed, decided that only designated trustees would have access for certain areas of management i.e. school bookings, SMG reps for each sport. Booking tab to be added at a later date. Visual improvements to be made over coming weeks, addition of the logo, photos and trustee details. **(Action RG to co-ordinate ALL)**

## **9. Risk Register**

- draft of risk register produced by HP – amendments offered by RG. To be reviewed at the next meeting. **(Action HP)**

## **10. Fund Raising**

Wellow Valley Tennis is organizing a St. George's Day wine tasting in the village hall on April 22<sup>nd</sup>. It was proposed by MC that this could be a fundraiser for all sports, agreed that WVT & WR to co-host. To be publicised by mid next week to the village via parish post and WVT website. **(Action MC)**

Summer Garden Safari supper to be held on June 18th. To be discussed with HA and Debbie Clarkson as a possible shared fundraiser for WR and WVT. **(Action MC)**

## **11. Plans for, and Date of AGM**

It was agreed that the AGM is to be held on Thursday 30<sup>th</sup> June. VH to be booked. **(Action HP)**

## **12. Any Other Business**

None.

**13. Date of next meeting:** Thursday 28th April at MC's house, 2 Weavers Orchard.